



PRIVACY AND CIVIL LIBERTIES OVERSIGHT BOARD
WASHINGTON, D.C. 20002

April 3, 2019

Beryl Lipton
c/o MuckRock News
DEPT MR 70868
411A Highland Avenue
Somerville, MA 02144-2516

Re: PCLOB FOIA 2019-07

Dear Ms. Lipton:

This letter responds to your Freedom of Information Act ("FOIA") request received by the Privacy and Civil Liberties Oversight Board ("PCLOB") on March 22, 2019, in which you request information to the following:

1. All PCLOB budget materials applicable to processing and responding to FOIA requests and appeals for the years 2017, 2018, and 2019;
2. Staffing reports and plans including the number of PCLOB employees responsible for processing and responding to FOIA requests and appeals for the years 2017 and 2018;
3. All PCLOB staffing reports and plans for the year 2019;
4. The designated category for each requestor who submitted a FOIA request to the PCLOB in the years 2017 and 2018;
5. The number of fee waivers granted by the PCLOB in the years 2017 and 2018; and,
6. Any PCLOB report providing information related to fees collected when responding to FOIA requests for the years 2017 and 2018.

Please be advised the PCLOB maintains a public website providing the information you requested. The records for item (1) in your request can be found at <https://www.pclob.gov/about/> under the Budget and Strategic Plans header. The records for item (2) in your request can be found in our FOIA Reference Guide and FOIA Regulations located at <https://www.pclob.gov/foia/>. The records for item (3) in your request can be found in the PCLOB Strategic Plan for 2019 – 2022 located at <https://www.pclob.gov/about/>. The records for items (4) through (6) of your request can be found in our FOIA reports which can be found at <https://www.pclob.gov/foia/> under the Reports header.

You may contact me directly or write foia@pclob.gov for further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services ("OGIS") at the National Archives and Records Administration ("NARA") to inquire about the FOIA mediation services they offer. The contact information for OGIS is Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001; email at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

If you are not satisfied with my response to this request, you may administratively appeal by writing to the PCLOB Freedom of Information Act Appeal Authority, at 800 N. Capitol St., NW, Washington, DC 20002, or you may submit an appeal via email to foia@pclob.gov. Your appeal must be postmarked or electronically transmitted within ninety calendar days from the date of this letter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'LOSH', with a long horizontal flourish extending to the right.

Logan O'Shaughnessy
Freedom of Information Act Officer
General Attorney
(202) 296-4649